



राष्ट्रीय प्रौद्योगिकी संस्थान
NATIONAL INSTITUTE OF TECHNOLOGY GOA
कुनकोलिम, दक्षिण गोवा जिला, गोवा, पिन-403703
Cuncolim, South Goa District, Goa, PIN-403

TEMPORARY VACACATION OF ROOM & LIABILITY

1	Name of the student				
2	Roll Number				
3	Hostel		Room Number -		
4	Date & Time on which room has been vacated		Reason:		
5	Condition of the room /walls/floor/fittings/furniture/doors/windows/cupboards to be verified by the Hostel Caretaker (Necessary fine shall be charged for damages/defects)				
	<u>Items</u>	<u>Condition</u>	<u>Fine (₹)</u>	<u>Name & Signature of the Hostel Caretaker</u>	
a	Furniture: Table/Chair/Coat				
b	Light/fan/switches				
c	Door &Windows/cupboards				
6	Liabilities if any in the hostels, where the student stayed earlier :				
	<u>Hostel</u>	<u>Room No.</u>	<u>Dues/Liabilities/Damages including common area damages</u>	<u>Fine (₹) Recommended</u>	<u>Signature of the Hostel Caretaker</u>
	<u>Total Dues</u>				
<u>Other Hostel Dues</u>					
	<u>Nature of the Dues</u>	<u>Amount (₹)</u>		<u>Signature of the Office Assistant</u>	
	<u>Total Dues</u>				

SIGNATURE OF THE STUDENT

SIGNATURE OF THE WARDEN